3.2. Management Structure

3.2.2.

The following table summarizes the milestones, including the work packages to which they are related, due date and means of verification.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Milestone No. | Milestone Name | Related WP | Due Date | Means of Verification |
| 1 | Kick-Off Meeting | 0 | 10/09/18 | Agenda and Meeting Minutes |
| 2 | Project Management Plan | 1 | 5/10/18 | Archived soft copy and management team evaluation meeting |
| 3 | Business Plan | 6 | 5/10/18 | Archived soft copy and business team evaluation meeting |
| 4 | Communication Plan | 7 | 5/10/18 | Archived soft copy and marketing and communication team evaluation meeting |
| 5 | State of the art completion | 3 | 28/12/18 | Archived soft copy and management and technical team evaluation meeting |
| 6 | Payload preliminary design | 4 | 14/06/19 | Technical documents  review and technical team evaluation meeting |
| 7 | Modular System preliminary design | 4 | 6/09/19 | Technical documents review and technical team evaluation meeting |
| 8 | Interaction platform preliminary design | 4 | 29/11/19 | Technical documents review and technical team evaluation meeting |
| 9 | Payload final design | 4 | 12/06/20 | Technical documents review and technical team evaluation meeting |
| 10 | Modular system final design | 4 | 4/09/20 | Technical documents review and technical team evaluation meeting |
| 11 | Interaction platform final design | 4 | 27/11/20 | Technical documents review and technical team evaluation meeting |
| 12 | Prototype manufacturing | 5 | 16/04/21 | Prototype Testing |
| 13 | Individual systems testing | 5 | 9/07/21 | Systems Testing |
| 14 | Full system testing | 5 | 29/10/21 | Full system testing |
| 15 | Project completion | 5 | 21/01/22 | Evaluation of all Technical and non-technical documentation as well as prototype testing reports |

3.2.3. Quality Management Plan

Copiar D3 Section 2

3.2.4. Risk Management Plan

Copiar D3 Section 3